



Dear Employer:

As a new employer, we understand you may have questions about your workers' compensation policy. The Ohio Bureau of Workers' Compensation (BWC) is committed to providing you with all the resources you need to manage your workers' compensation costs and premium, and to keep your workplace safe.

## **Class for new employers**

That's why I'm excited to tell you about BWC's New Employer Orientation class. BWC specifically designed this class for employers like you who are new to the workers' compensation system. I highly recommend you register for it. It will provide you with tips on how to manage your policy for safety and cost-efficiency. You'll also get information on payroll reporting, possible premium discounts, who to contact with questions about your policy and much more.

We recognize that your time is valuable, so we've kept the class time to just three hours. Plus, BWC offers the class at all customer service offices statewide for your convenience. To find the office nearest you, use the Automatic office locator on ohiobwc.com. On the top of the home page click Contact us, Automatic office locator, and then enter your ZIP code. Call the employer services number to register for the class. You also may call the Customer Contact Center at 1-800-OHIOBWC.

## **BWC's hassle-free e-business services**

You should also know about the efficiency of BWC's e-business services. Simply log on to ohiobwc.com and create an e-account. Once you create the account, you can manage all of your workers' compensation needs effectively, efficiently and confidentially. BWC's e-business system saves you time and money — providing you with the services you need, when you need them. You can file a claim instantaneously, report payroll, pay your premium, request safety services, order publications, enroll in an upcoming program and much more — all with just a few clicks of your mouse.

BWC has a stake in providing you with the best cost-saving services. I encourage you to invest in Ohio's workers' compensation partnership to keep your business thriving in the safest, most economical way. Register today for the class and visit BWC online!

Sincerely,

Tina Kiehmeyer  
*Chief of Customer Services*